



CITY OF ADAK, ALASKA

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JOB ANNOUNCEMENT

POSITION:	Water Operator (51-2001)	DEPARTMENT:	Public Works
REPORTS TO:	Director of Public Works & Primary Water Operator	TYPE:	Permanent
FLSA:	Non-Exempt	FT/PT/INT:	Add-on to Job 20-2001
POSTED ON:	February 06, 2023	CLOSING DATE:	February 25, 2023 (1 st Review)

PURPOSE OF POSITION:

Under supervision, this position assists the primary water operator with general operation and maintenance of municipal water system. Will serve as backup water operator when Primary Water Operator is unable to execute duties. This position is an add on to any other municipal position but primarily an add-on to position 20-2001, Public Works Laborer.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Assist in operating and maintaining the City water treatment, water distribution.
- Assist in performing water inspections and collect and run process control samples as required by law and keeps accurate records.

QUALIFICATION REQUIREMENTS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE:

High school diploma or General Equivalency Degree (GED). Experience in water distribution is extremely helpful. Must become certified as a small water system operator within one year of employment.

SKILLS and ABILITIES:

This position must demonstrate the following skills and abilities:

- Ability to learn basic water chemistry and perform basic algebraic and geometric formulas used in the water and wastewater field.
- Ability to identify and troubleshoot operational problems.
- Knowledge in Electrical Mechanical apparatus and switching mechanisms, 3-phase pumps, maintenance background for sewer lagoons, lift stations, and treatment plants, high-pressure cleanout equipment, and the service of storm drain systems.
- Interact with the public in a courteous, helpful and professional manner.
- Work with co-workers, outside agencies, and vendors in a professional manner.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

This position is a physically strenuous and demanding job, requiring lifting, pulling and managing heavy equipment and objects. This position works in all weather and must be prepared for both extreme heat and cold. This position must ensure that all activities are completed in a safe and efficient way.

The employee must regularly lift and/or move up to 10 pounds, frequently lift and/or move up to 25 pounds, and occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

This position may at times be exposed to dangerous and/or toxic substances and must take necessary precautions to protect eyes, nose and skin from irritation and infection.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee occasionally works near moving mechanical parts; in high, precarious places; and in outside weather conditions and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, extreme cold, extreme heat, and risk of electrical shock.

FOR MORE INFORMATION OR TO APPLY:

This position is an add on to another position. Indicate the position number in the "Position desired" field with the other position applying for (for example if applying for a Public Works Laborer position with this add-on enter 20-2001 & 51-2001 in the field) Interested candidates must submit a completed employment application (available at www.adak-ak.gov/jobs or at the office) and any additional materials to hr@adak-ak.gov in PDF format only. Incomplete applications or resumes only will not be considered. Applications sent in other formats (such as .docx, .pages or .zip) will not be reviewed. Completed applications may also be brought to the office Monday – Friday 9:00 AM – 5:00 PM.